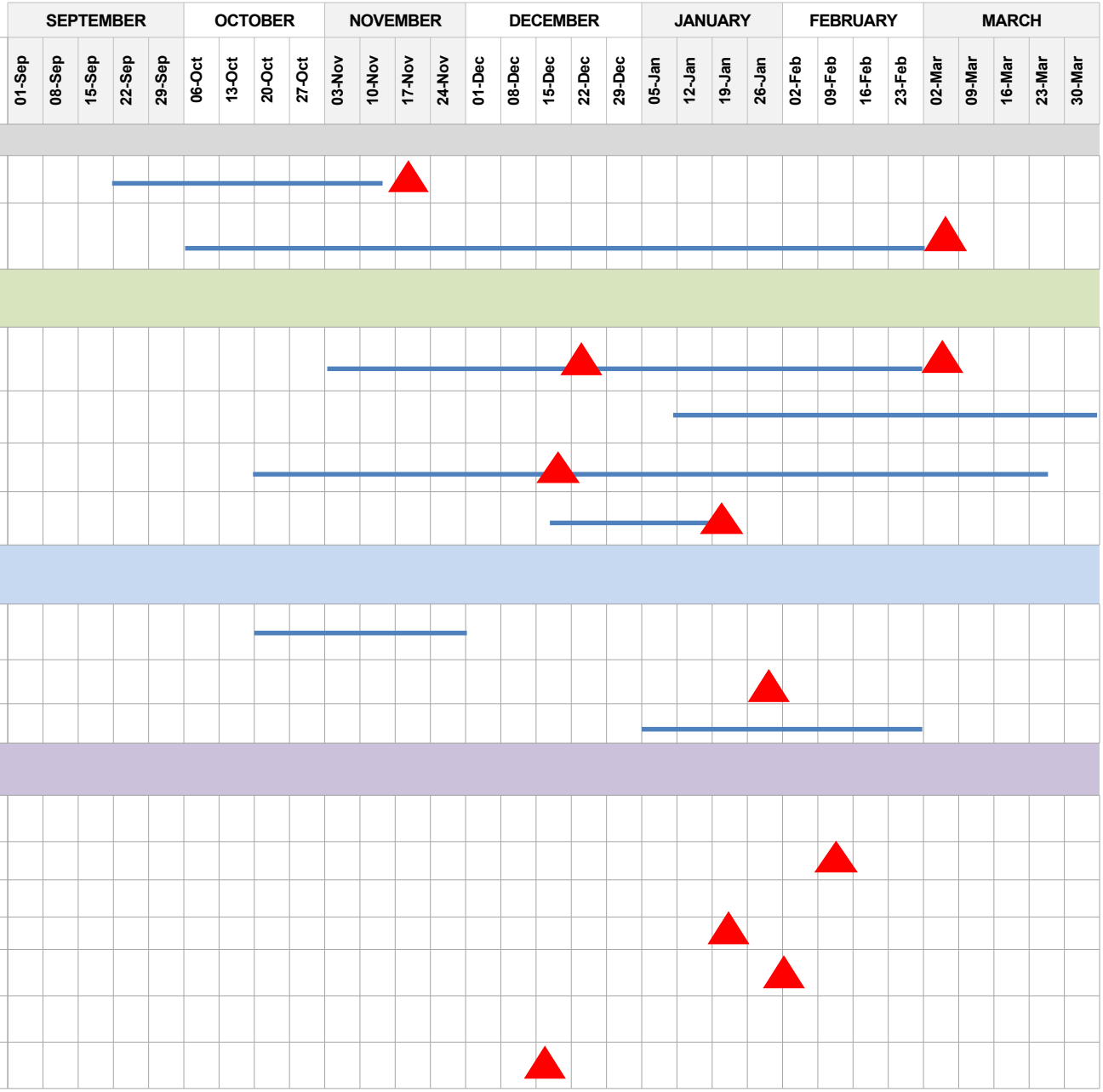
SUMMARISED CARE ACT IMPLEMENTATION PROGRAMME

WORKSTREAM	Start date	End date
All Workstreams		
Identify policies/procedures to be reviewed / updated for Care Act compliance	22/09/2014	29/09/2014
Review and update relevant policies/procedures so that they are Care Act compliant	01/10/2014	01/03/2015
Information & Advice		
Develop a plan /strategy of how information and advice will be delivered	1/11//14	28/02/15
Develop a service specification for the information and advice service	01/12/2015	31/3/15
Develop borough wide communication plan on the Care Act	13/10/14	31/03/15
Adapt national communications toolkit for local awareness campaign	15/12/2014	01/01/2015
Assessment & Eligibility		
Organise workshops to develop new process and identify IT requirements	20/10/2014	30/11/2014
Proposed assessment, care planning and reviews process considered by CAPB		15/12/2014
Update LBBD social care practice guidance	01/01/2015	31/03/2015
Charging & Financial Assessment		
Financial Modelling		
Present Financial model to H&WB		09/02/2015
Deferred Payments		
Review and sign off DP agreement by Legal		16/01/2015
Sign off of procedures, leaflets and letters		31/01/2015
Charging Policy- Development		
Briefing to Members on April 2015 Charging Policy revisions		10/12/2015



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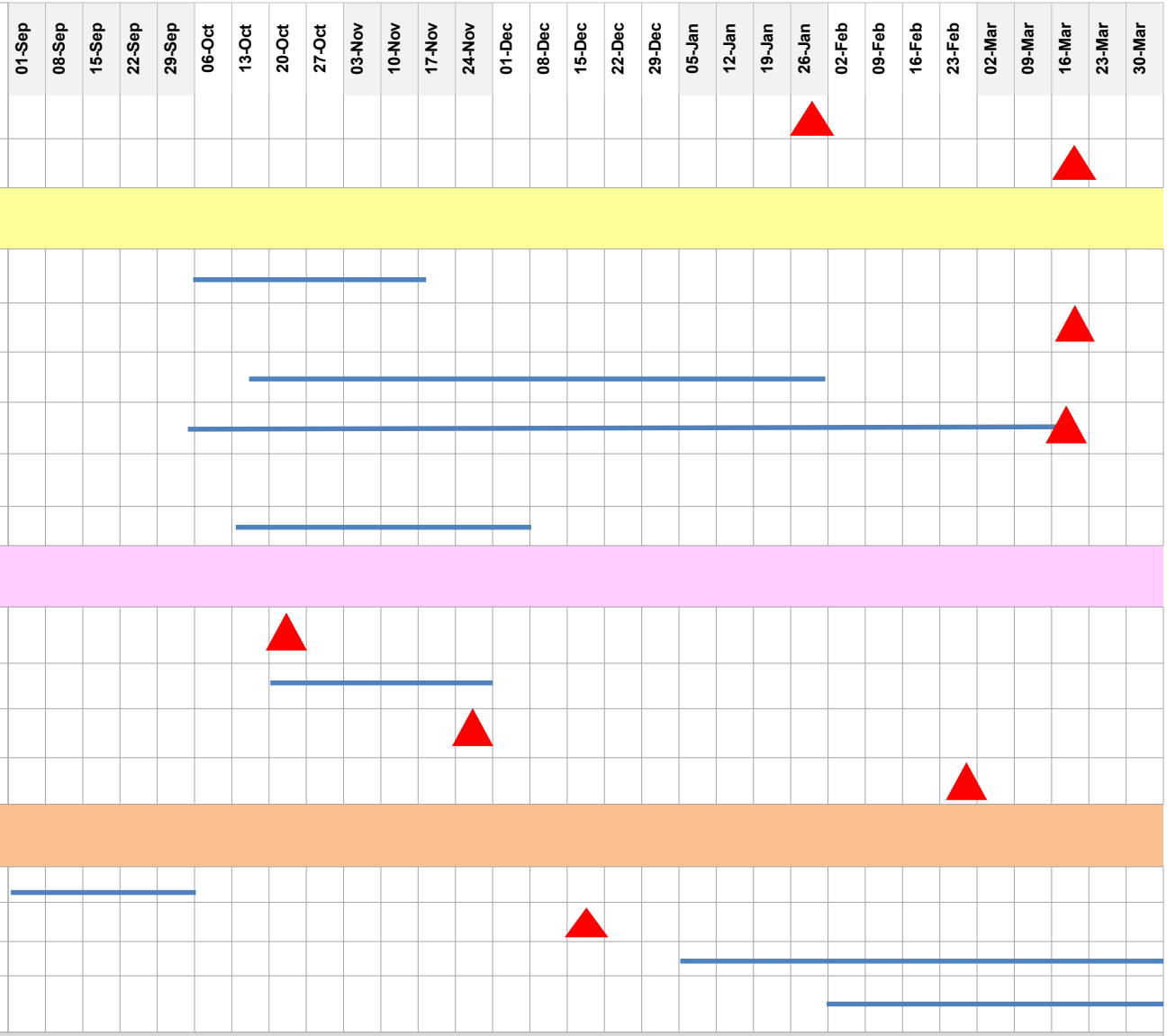
WORKSTREAM	Start date	End date
Draft revised Financial assessment policy		26/01/2015
Final review of revised Policy and Procedures		15/03/2015
Commissioning		
JSNA refresh to reflect requirement to scope prevention	01/10/2014	15/11/2014
Prevention Strategy draft for agreement by H&WBB		17/03/2015
Engage with providers on market shaping	16/10/2015	01/02/2015
Update **Commissioning Strategy** to make it Care Act compliant.	30/09/2014	17/03/2015
Independent Advocacy		
Extend current Voiceability contract	01/10/2014	30/11/2014
Safeguarding		
Hold Business Planning day event to inform strategic planning and activities/priorities for 2015/16		22/10/2014
Review safeguarding procedures against the Care Act	22/10/2014	30/11/2014
Options for the structure of the SAB and its sub-groups and membership for comment	12/11/2014	23/11/2014
Final Safeguarding Strategic Plan to SAB	28/02/2014	February SAB
Workforce		
Carry out training needs analysis	01/08/2014	30/09/2014
Draft workforce development plan approved by CAPB		15/12/2014
Deliver training modules (Phase 1)	05/01/2015	01/04/2015
Deliver system specific training modules (Phase 2)	01/02/2015	01/04/2015
Integration (Housing)		
Identify activity for Housing to be compliant with the Act (separate plan exists for these tasks)